1) CALL TO ORDER
Chairman Hailey called the meeting of the Historic Preservation Commission to order at 2:00 p.m. in the City of Black Hawk Council Chambers, 211 Church Street, Black Hawk, Colorado.

Commission Members Present: Lynnette Hailey, Chairman
Curtis Linder, Vice-Chairman
Larry Linker, Commissioner
Tommy Gish, Commissioner (Excused Absence)
Tonya Cadena-Barnett, Commissioner

Staff Members Present: Cynthia Linker, CP&D Director
Janice Beecher, HPC Secretary
Ashley Wilson, HPC Secretary

Consultants Present: Ashley Bushey, Pinyon Environmental, Inc.

Public: None

* noted for the record that a quorum was present.

2) CONFLICTS OF INTEREST
A. None.

3) PUBLIC COMMENT
A. None.

4) APPROVAL OF MINUTES
A. HPC Meeting Minutes — May 21, 2020
Chairman Hailey opened this item for support and requested a motion to approve the meeting minutes from May 21, 2020, as submitted. Vice-Chairman Linder moved to approve the minutes, seconded by Commissioner Linker. There was no discussion, and the motion passed unanimously.

5) CONSENT AGENDA
A. None.

6) HISTORIC GRANT APPLICATIONS
A. None.
7) CERTIFICATES OF APPROPRIATENESS
   A. 211 Horn Street – Installation of Six-Foot Stockade Fence – Cursory Review

   Director Linker informed the Commission that a stockade fence had been erected at 211 Horn Street before the applicant had received the necessary approvals for a Certificate of Architectural Compatibility (COAC). Director Linker then stated the City Manager and the Mayor had requested a review by the HPC Commission.

   Chairman Hailey noted that the HPC Commission's scope for reviewing projects would not include the fencing at 211 Horn Street. Chairman Hailey went on to say that even though this was an agenda item, the HPC would not review. The design did not appear to be in line with the Residential Design Guidelines. The HPC declined to discuss the application based on the Black Hawk Municipal Code Chapter 16, Section 16-368, which only allows the HPC to review applications for Historic Landmarks. 211 Horn Street is not a designated landmark.

8) RECOMMENDATIONS FOR LOCAL HISTORIC DESIGNATION
   A. None.

9) COMPREHENSIVE PLAN OR OTHER PLANS
   A. None.

10) COMMUNITY OUTREACH AND EDUCATION
    A. None.

11) OTHER BUSINESS
    A. 2020 Meeting Schedule - Update
        Director Linker confirmed the new meeting time of 9:00 a.m. for HPC meetings going forward.

    B. Lace House Museum – Pinyon Environmental, Inc. – Report Presentation
       2. Discussion – HPC Assistance with Furnishing Lace House

       Ashley Bushey, with Pinyon Environmental, presented a 160-page final draft report dated 3/31/2020. Deed research, an HPC task, remains outstanding and still required to finalize the Lace House report. Pinyon Environmental and PEH Architects are working jointly on determining the Lace House interior finishes. In addition to presenting the Lace House Museum report, Pinyon Environmental provided an update on the interior finishes. Ashley Wilson, HPC Secretary, stated all of the Lace House files are in the designated dropbox. The Lace House reference books remain unscanned, and the Georgetown report (Lace House Inventory) remains incomplete. Chairman Hailey discussed with the Commission members if they could visit the Annex and look through the four (4) volumes of the Lace House interior finish books. All agreed that the Commission members would visit the Annex to view the interior finish books. These books will provide the HPC guidance on decorating the rooms at the Lace House to reflect the original interior design accurately.
C. History Colorado – CLG Best Practices Committee – HPC Discussion

History Colorado received requests for model design guidelines and clarifications of the Secretary of Interior’s Standards for Rehabilitation further to bolster HPC decisions during the design review process. Rather than History Colorado providing Commissions with design guidelines that the state requires, it is History Colorado’s hope that CLGs can work together to develop a set of best practices that are written and approved by a committee comprised of CLG representatives from across the state. Individual local government can adopt them if they so choose. The process is expected to take at least two (2) years, depending on the level of interest.

Of course, this project can only be a success if History Colorado has buy-in from a diverse group of CLGs, so everyone is encouraged to participate. There are two ways to participate in this project:

- **Committee Member:** Actively participate in the development of the best practices document by drafting language and providing feedback. Attend bi-monthly meetings (virtually) and at least one in-person meeting during the Saving Places Conference.

- **Reviewer:** Provide written feedback on portions of the best practices document quarterly.

Director Linker inquired whether the Commission would like to participate in the development of model design guidelines either as Committee Members or Reviewers. It was decided that the Commission would participate as Reviewers and Director Linker will submit the form to History Colorado before July 1, 2020.

D. History Colorado – Request for Case Studies & Volunteers – HPC Discussion

Erica Duvic is finalizing the 2020-21 CLG Training schedule and is looking for some case studies and volunteer speakers from the CLGs around the state.

First, History Colorado is looking for people willing to share their experiences on the following topics via webinar:

- Successful public outreach and engagement programs
- Community-driven OR staff-driven local historic district designation
- Property owners that have received a state rehabilitation tax credit
- Implementation of design review and/or design guidelines for the first time in your community

Second, History Colorado is looking for case studies from Colorado CLGs that our board/commission found especially challenging or interesting, including design review and local designations. They are especially interested in projects that included the following:

- Solar panels
- Accessibility concerns (e.g., ramps)
- Infill (new construction in a historic district)
- Additions

*The HPC members discussed but had no experiences to share with History Colorado on the above-stated topics.*


G. History Colorado – Section 106 – Webinar – May 27, 2020 – Attendees Review

H. History Colorado – Tax Credit Reporting Deadline – Announcement
   Black Hawk received this email because our City Council passed a resolution to review 2014 credits. No action is required from this Commission because there were no reviews of tax credits.
   Director Linker reviewed Items E through H with the Commission. No action was taken or needed.

I. History Colorado - Archaeology & Preservation Free Webinar Series Continues – HPC Discussion
   The Office of Archaeology & Historic Preservation is pleased to announce the Archaeology & Preservation Webinar Series continues next week! Below are the descriptions and registration links.
   The HPC members reviewed and discussed the upcoming training. Members were encouraged to attend the CLG Approved Training.

12) COMMISSIONER COMMENTS
   A. None.

13) ADJOURN
   A. With no other business, Chairman Hailey moved to adjourn the meeting. Vice-Chairman Linder moved to adjourn, and Commissioner Linker seconded the motion.
   The meeting adjourned at 2:50 p.m.
RECOMMENDED AND APPROVED:

BY:

Cynthia L. Linker
City of Black Hawk Historic Preservation Commission - Secretary

BY:

Lynnette Hailey
City of Black Hawk Historic Preservation Commission – Chairman

BY:

David D. Spellman, Mayor
City of Black Hawk Board of Aldermen

BY:

Corey Y. Hoffmann
City of Black Hawk Attorney