

**CITY OF BLACK HAWK
HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
TUESDAY, AUGUST 18, 2015**

1) CALL TO ORDER

The regular meeting of the Historic Preservation Commission was called to order by Chairman Hailey at 2:00 p.m. in the City of Black Hawk Council Chambers, 211 Church Street, Black Hawk, Colorado.

Commission Members Present: Lynnette Hailey, Chairman
Patricia Torres, Vice Chairman
Curtis Linder, Commissioner
Larry Linker, Commissioner
Tom Gish, Commissioner

Staff Members & Elected Officials Present: Cynthia Linker, HPC Secretary
Deon Wolfenbarger, Historic Consultant
Sara Lang, Admin. Assistant/Permit Technician

Public Present: None present.

Chairman Hailey noted for the record that a quorum was present.

2) CONFLICTS OF INTEREST

A. None

3) APPROVAL OF MINUTES

A. HPC Meeting Minutes – May 5, 2015

Chairman Hailey opened this item for approval and requested a motion to approve the meeting minutes from May 5, 2015, as presented. Commissioner Linder moved to approve the minutes as presented, and was seconded by Commissioner Torres. There was no discussion and the motion passed unanimously.

4) CONSENT AGENDA

A. None

5) HISTORIC GRANT APPLICATIONS

A. None

6) CERTIFICATES OF APPROPRIATENESS

A. 401 Chase Revised Certificate of Appropriateness

Only minor changes were made which involved value engineering items and they were approved administratively.

B. 301 High Revised Certificate of Appropriateness

Only minor changes were made which involved value engineering items and they were approved administratively.

7) RECOMMENDATIONS FOR LOCAL HISTORIC DESIGNATION

A. City Hall

Chairman Hailey is working on the research. She needs to verify a few items at the Public Library. She requested that in the future projects such as this which require her research take place in the winter months rather than the busier summer months.

8) COMPREHENSIVE PLAN AND/OR OTHER PLANS

A. None

9) COMMUNITY OUTREACH AND EDUCATION

A. None

10) OTHER BUSINESS

A. Patrick Eidman Resignation

Patrick Eidman has resigned his position as Historic Preservation Technical Outreach Unit Director with History Colorado. It is unclear who will replace him. He was originally planning to attend our Historic Wood Workshop on September 25, 2015, but will now not be able to attend.

B. Certified Local Government (CLG) Annual Report

The annual report was submitted on time. We are waiting to get confirmation that it was accepted.

C. Update – Certified Local Government (CLG) Grant Request Award

Secretary Linker and Ms. Lang provided updates:

- Commissioner Gish and Mr. Moates have graciously offered to have their house used for the field work portion of the upcoming Historic Wood Workshop on September 25, 2015.
- The grant contract between History Colorado and the City of Black Hawk has been fully executed.
- An initial consultation took place on July 10, 2015 and included Patrick Eidman, the History Colorado Contracts Specialist (Ms. Chichester), Secretary Linker, Ms. Lang, Ms. Wolfenbarger and the subcontractor who will run the workshop, Mr. Anthony of Anthony & Associates.
- A site visit was conducted with Mr. Anthony on July 10, 2015.
- The contract between the City of Black Hawk and Mr. Anthony has been fully executed.
- Ms. Lang and Ms. Wolfenbarger drafted an invitation and the Commissioners were asked to provide any feedback. The approved invitation will be emailed out to CLG commissioners (up to 2 people per CLG), planners, non-profit members, architects, structural engineers, contractors, and college students. It is open to 30 attendees plus the HPC members and City Staff.

- The Workshop will begin at Crook's Palace with registration, breakfast and Ron Anthony's classroom presentation. The participants will then go to Commissioner Gish's residence at 251 High Street for the field work portion of the workshop. Finally, everyone will move down to the Schoolhouse and Church for analysis of how the historic wood was handled/salvaged in those renovation projects.
- The first set of deliverables for the Grant, which included a Progress Report and Financial Report, has been submitted.
- Secretary Linker noted that there was more time and paperwork involved in this grant process than she previously thought.
- Catering is being arranged with JKQ Catering for the Workshop lunch.
- Chairman Hailey requested that Secretary Linker pull together a one-page Fact Sheet for the Commissioners to use the day of the Workshop so that they can speak in an informed manner when the workshop participants ask them questions regarding things such as how gaming funds contribute to the state.
- Handouts for the Historic Wood Workshop will be posted on our website prior to the meeting so attendees can print them out to bring to the workshop, if they prefer. An agenda and fact sheet will be printed out for all attendees and will be given out at registration.

D. Project Updates – Historic Restoration and Community Preservation Program and General Fund Exterior Paint Program

Secretary Linker provided updates:

- Five residences are being completed this summer in the Exterior Paint Program (111 Marchant, 131 Marchant, 193 Clear Creek, 197 Clear Creek and 231 Chase). The painting contractor, Gonzales Custom Painting, has done an outstanding job on the houses already completed and both the City and the homeowners are very pleased. The contractor is on schedule to complete all five projects no later than the end of September.
- 401 Chase Street – house was moved back onto foundation; framing is being completed inside the house; the utilities have been redone; the back concrete retaining wall had issues when poured and the City was told it would not perform as intended, so the General Contractor was asked to remove the wall and repour it. The City is holding the General Contractor to a standard and holding firm on their decision.
- 301 High Street – construction is underway; they are digging the foundation and excavating the back retaining wall; blue granite and bedrock was encountered, so they will be blasting over the next two weeks
- 400 Chase Street – an environmental clean-up company came and cleaned up the rodent feces and dead rodents to make it safe for the architect to enter the home to do the as-builts; the homeowners will be in town next week for the Kickoff/Design meeting.
- 211 Horn Street – waiting for the mortgage company to sign off on the partial subordination of right and can then move forward.
- 171 Marchant Street – contractor will be redoing the staircase over the next few weeks.

E. HPC Commissioners Terms of Office

Secretary Linker noted that both Commissioner Linker's and Commissioner Linder's terms have recently expired. Both Commissioners' terms can be renewed for four years (to 2019). Chairman Hailey asked the Commission if they approved these renewals and the Commission accepted.

F. CPI Conference – February 2016

- Secretary Linker suggested that the City highlight September's Historic Wood Workshop at the upcoming CPI conference.
- Chairman Hailey requested a flyer be created by Secretary Linker which would show how gaming funds have contributed to the state and counties. Ms. Wolfenbarger suggested including a link to the website which shows the breakdown of state funds.
- Secretary Linker asked for ideas for how to draw people into the Black Hawk table at the Evening Marketplace Event. Chairman Hailey suggested using the Mardi Gras' float as a display. Secretary Linker will need to check with Roxanne at CPI first. Last year's gift prize drawing with items donated by the casinos was successful and will be repeated this year. It was decided by the Commission that no trinket/door prizes would be given out.
- Chairman Hailey is contemplating putting the CPI conference on the BID budget. She'd like to make it a competition between casinos.
- Commissioner Linker asked if a banner already exists which displays the percentage breakdown of where Black Hawk's gaming funds are used.

11) COMMISSIONER COMMENTS

12) ADJOURN

With no other business, Chairman Hailey adjourned the meeting, seconded by Chairman Linder at 2:30 p.m.

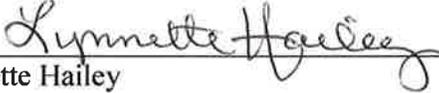
RECOMMENDED AND APPROVED:

BY:



Cynthia L. Linker
HPC Secretary

BY:



Lynnette Hailey
City of Black Hawk Historic Preservation Commission - Chairman

BY:



David D. Spellman, Mayor
City of Black Hawk Board of Aldermen

BY:



Corey Y. Hoffmann
City of Black Hawk Attorney