1) CALL TO ORDER
Chairman Hailey called the regular meeting of the Historic Preservation Commission to order at 2:00 p.m. in the City of Black Hawk Council Chambers, 211 Church Street, Black Hawk, Colorado.

Commission Members Present: Lynnette Hailey, Chairman
Curtis Linder, Vice-Chairman
Larry Linker, Commissioner
Tom Gish, Commissioner
Vacant Position, Commissioner

Staff Members: Cynthia Linker, CP&D Director
Janice Beecher, Development Services Coordinator

Consultants Present Ashley Bushey, Pinyon Environmental, Inc.

Public: None

Chairman Hailey noted for the record that a quorum was present.

2) CONFLICTS OF INTEREST
A. None

3) PUBLIC COMMENT
A. None

4) APPROVAL OF MINUTES
A. HPC Meeting Minutes – October 15, 2019
Chairman Hailey opened this item for approval and requested a motion to approve the meeting minutes from October 15, 2019, as submitted. Vice-Chairman Linder moved to approve the minutes and was seconded by Commissioner Gish. There was no discussion, and the motion passed unanimously.

5) CONSENT AGENDA
A. None

6) HISTORIC GRANT APPLICATIONS
A. None

7) CERTIFICATES OF APPROPRIATENESS
A. None
8) RECOMMENDATIONS FOR LOCAL HISTORIC DESIGNATION
   A. Gilpin Tram – Historically Significant:
      *Director Linker informed the Commission a tour would take place in the Spring of 2020 with Pinyon Environmental. The Commission will be provided with details when available.*

9) COMPREHENSIVE PLAN OR OTHER PLANS
   A. Comprehensive Plan Amendment Update:
      *The Commission reviewed the draft Comprehensive Plan and recommended approval to City Council. Director Linker will include the Commission’s recommendation in the staff report to City Council for February 12, 2020.*
   
   B. T-Mobile – Section 106 Review – Miners Mesa Cell Tower – Update:
      *Director Linker reviewed with the Commission a rendering of a new design of the 100-foot cell tower design. The design modeled after a water tower is visually more appealing to the Commission. Director Linker will provide this information to the Land Use Consultant. The Land Use Consultant continues to work with the application to develop a complete submittal. This item can be scheduled for a City Council agenda after a complete submittal is received.*

10) COMMUNITY OUTREACH AND EDUCATION
   A. Saving Places 2020 – A Focus on the Future:
      *Wednesday, January 29, 2020 – Saturday, February 1, 2020, at Sheraton Downtown Mock Historic Preservation Commission Workshop – January 29th
      Final Reminder to Send Case Studies for Mock Workshop – November 21st
      CPI Scholarships - $2968 awarded
      *Director Linker provided an overview of the above information to the Commission. No Commission members will attend the 2020 Conference.*
   
   B. Central Regional CLG Forum: Thursday, June 18, 2020 host by Black Hawk:
      *Director Linker informed the Commission it was time to start working on the details for this event.*

11) OTHER BUSINESS
   A. HPC 2020 Meeting Schedule:
      *Director Linker provided and reviewed the new 2020 Meeting Schedule to the Commission.*
   
   B. HPC Website: Update for 2020:
      *Director Linker informed the Commission the HPC website page is going to receive a facelift. Once complete, the Commission and Pinyon Environmental are encouraged to provide feedback.*
C. HPC Resignation: Patricia Torres, Commissioner – Effective January 10, 2020 – Advertise for Term Completion:

Director Linker informed the Commission Patricia Torres submitted her resignation effective January 10, 2020. Director Linker will publish a notice in the Weekly Register Call advertising the Commission vacancy. The notice will appear in the February 6, 2020, and February 13, 2020 editions.

D. Annual Election: HPC Chairman and Vice-Chairman:

The Historic Preservation Commission appoints a Chairperson and a Vice-Chairperson who serve as officers of the Commission. The Commission holds its annual election of officers at the first meeting of any calendar year or a date determined by the Commission. Each officer term shall be for one year from the date of appointment. The election may be held by secret ballot or by a roll call vote if the Commission chooses so in advance of the ballot at the same meeting. In the case of a tie vote, the Secretary to the Historic Preservation Commission shall disclose the names of the tie contestants and another ballot taken, until one person has received a majority vote of all regular seated members of the Commission.

The Commission nominated Lynnette Hailey to serve another term as the Chairman. Director Linker took a roll-call vote. Each Commission member voted in favor with a unanimous vote electing Lynnette Hailey as Chairman for another one-year term.

The Commission nominated Curtis Linder to serve another term as the Vice-Chairman. Director Linker took a roll-call vote. Each Commission member voted in favor with a unanimous vote electing Curtis Linder as Vice-Chairman for another one-year term.

E. Commissioners with Terms Expiring: None for 2020:

Director Linker notified the Commission no terms expire in 2020.

F. 2020 Governor’s Awards for Downtown Excellence – Downtown Colorado, Inc.:

The Commission requested Director Linker submit the Gregory Street Redevelopment Plan under the category of “Plan.” The nomination fee is $100 and all nominations are submitted with 1-5 photos by Friday, February 28, 2020, at 5 p.m. using the 2020 Governor’s Awards Nomination Form.
G. Historic Support by Pinyon Environmental for Proposed Lace House Museum:
   Jan 17, 2020, Pinyon Interior fieldwork - Lace House 9:00 a.m.
   Jan 21, 2020, HPC Meeting & Lace House Deed Research Intro 2:00 p.m.
   Jan 28, 2020, HPC Deed Research at Gilpin County 2:00 p.m.
   Feb 04, 2020, HPC Deed Research at Gilpin County 2:00 p.m.
   Feb 11, 2020, HPC Deed Research at Gilpin County 2:00 p.m.
   Feb 18, 2020, Pinyon Lace House walk-through 2:00 p.m.
   Feb 18, 2020, HPC – Deed Research Due 2:00 p.m.
   Feb 25, 2020, Walk-through with Pinyon & PEH Architects 1:30 p.m.
   April 7, 2020, Review Pinyon Report with HPC 2:00 p.m.

Director Linker presented the above timeline. Chairman Hailey volunteered to perform the Deed Research on behalf of the Commission. The Commission agreed this was the best approach.

H. 2020 HPC Budget: Approved by City Council on November 13, 2019:
Director Linker confirmed City Council approved the HPC budget as presented on November 13, 2019.


J. History Colorado – Webinars:
   September Webinar – Researching Historic Properties – Sept 18, 2019, 12:00 – 1:00 p.m.
   October Webinar – Local Designation – October 9, 2019, 12:00 – 1:00 p.m.
   November Webinar – SHF Grants – November 20, 2019, 12:00 – 1:00 p.m.
   December Webinar - Sustainability and Historic Preservation Rescheduled for Wednesday, January 22, 2020, ·12:00 – 1:00 p.m.
   January Webinar - Lead and Asbestos – January 15, 2020, 12:00 – 1:00 p.m.


L. History Colorado: Tax Credit Reporting Deadline

M. History Colorado: Annual Training Requirements


O. History Colorado: Rocky Mountain Center for Preservation - Historic Window Pan Replacement Workshops in March and April:
   • El Pueblo workshop, March 14th from 10 am to 12 pm
   • Fort Vasquez, April 4 from 10:30 am to 12:30 pm

P. History Colorado: CLG Grants due January 15, 2020

Q. History Colorado: Denver & Alamosa State Plan Public Meetings

R. History Colorado: 20% off History Colorado Memberships


Director Linker reviewed Items I through S with the Commission. The Commission expressed an interest in viewing the History Colorado webinars at an upcoming
meeting or study session. Pinyon Environmental volunteered to present the “Lead and Asbestos” session.

12) COMMISSIONER COMMENTS
   A. None

13) ADJOURN
    With no other business, Chairman Hailey moved to adjourn the meeting. Vice-Chairman Linder seconded the motion at 2:45 p.m.
RECOMMENDED AND APPROVED:

BY:

Cynthia L. Linker
City of Black Hawk Historic Preservation Commission - Secretary

BY:

Lynnette Halley
City of Black Hawk Historic Preservation Commission - Chairman

BY:

David D. Spellman, Mayor
City of Black Hawk Board of Aldermen

BY:

Corey Z. Hoffmann
City of Black Hawk Attorney