CITY OF BLACK HAWK
HISTORIC PRESERVATION COMMISSION
SPECIAL MEETING MINUTES
THURSDAY, MAY 21, 2020

1) CALL TO ORDER
Chairman Hailey called the Special meeting of the Historic Preservation Commission to order at 11:00 a.m. in the City of Black Hawk Council Chambers, 211 Church Street, Black Hawk, Colorado.

Commission Members Present: Lynnette Hailey, Chairman
                                Curtis Linder, Vice-Chairman
                                Larry Linker, Commissioner
                                Tom Gish, Commissioner
                                Tonya Cadena-Barnett, Commissioner

Staff Members Present: Cynthia Linker, CP&D Director
                      Janice Beecher, Development Services Coordinator
                      Ashley Wilson, Development Services Coordinator

Consultants Present: None
Public: None

* noted for the record that a quorum was present.

2) CONFLICTS OF INTEREST
   A. None.

3) PUBLIC COMMENT
   A. None.

4) APPROVAL OF MINUTES
   A. HPC Meeting Minutes — February 18, 2020
      Chairman Hailey opened this item for support and requested a motion to approve the meeting minutes from February 18, 2020, as submitted. Vice-Chairman Linder moved to approve the minutes, seconded by Commissioner Gish. There was no discussion, and the motion passed unanimously.

5) CONSENT AGENDA
   A. None.

6) HISTORIC GRANT APPLICATIONS
   A. None.

7) CERTIFICATES OF APPROPRIATENESS
   A. None.
8) RECOMMENDATIONS FOR LOCAL HISTORIC DESIGNATION
A. None.

9) COMPREHENSIVE PLAN OR OTHER PLANS
A. None.

10) COMMUNITY OUTREACH AND EDUCATION
A. CPI – Survey Smart Tools Workshop Webinar by Pinyon Environmental – May 21, 2020
Director Linker registered all HPC members and CLG staff individually to receive credit for the Webinar. HPC and CLG team joined the Webinar.

B. Central Regional CLG Forum – June 18, 2020
Director Linker informed the Commission and CLG staff of the cancellation of the Black Hawk hosted CLG Forum due to the COVID-19 pandemic.

11) OTHER BUSINESS
A. HPC Vacancy Publication - Update
Director Linker informed the members the City received one (1) Letter of Interest from Tonya Cadena-Barnett, and the City Council review and approval were April 8, 2020, under Resolution 32-2020. Director Linker introduced Commissioner Cadena-Barnett to the other HPC members and CLG staff and distributed an updated HPC contacts list.

B. Introduction of new CLG Staff Janice Beecher and Ashley Wilson
Director Linker introduced CLG staff Janice Beecher and Ashley Wilson. These Black Hawk staff members will support the HPC members in the role of Secretary.

C. HPC Website Design
Director Linker informed the Commission that Black Hawk staff attended a CLG training on website design for CLGs. Director Linker asked Pinyon Environmental to evaluate the City website. Ashley Bushey, with Pinyon Environmental, completed the evaluation and sent CP&D information on bringing the website up to date with CLG standards. Black Hawk staff will implement it.

D. Lace House Museum – Pinyon Environmental, Inc. Update
Director Linker informed the members that Ashley Bushey, with Pinyon Environmental, prepared a 160-page report and will create a presentation on its contents. Deed research remains outstanding and still required to finalize the Lace House report. Pinyon Environmental and PEH Architects are working jointly on determining interior finishes. In addition to presenting the Lace House Museum report, Pinyon Environmental will provide and an update on the interior finishes quest on Tuesday, June 16, at 2 p.m. Chairman Hailey then proposed that all future HPC meetings time change to 9 a.m. After a brief discussion, the Commission agreed the proposed time frame would work for all members starting with the July meeting
and continuing through December. Director Linker will confirm with the City Attorney if a Council Action is required.

E. History Colorado – Weekly Webinar Series
Director Linker informed the HPC members and CLG staff that History Colorado is offering a free weekly Webinar series, so attendance is encouraged. HPC members and CLG staff can expect Webinar notification.

F. History Colorado – Resources
Director Linker told the members that the Colorado CLG Training portal, Training Calendar, and Colorado CLG Guidance Materials are all available as online resources.

G. History Colorado – Share your Experiences with COVID-19
Director Linker stated staff worked to ensure City Council approved the Zoom meetings before conducting. The City of Black Hawk created a policy and procedure, and City Council approved on May 13, 2020, under Resolution 40-2020.

H. History Colorado – Certified Local Get-Togethers
  Friday, April 10 – 10:00 a.m. [link]
  Thursday, April 16 – 2:00 p.m. [link]
  Thursday, April 23 – 11:00 a.m. [link]
  Friday, May 1 – 3:00 p.m. [link]

I. History Colorado – Updated CLG Directory

J. History Colorado – CLG Staff Orientation – New Announcement
  A Webinar hosted by the City of Thornton took place on Thursday, April 30, 2020, from 10 a.m. to 12 p.m. Black Hawk CLG staff attended this Webinar.

K. History Colorado – Metro Regional CLG Forum - Canceled
  This CLG Forum hosted by Manitou Springs, scheduled for Thursday, March 19, 2020, from 1 p.m. to 5:30 p.m., unfortunately, did not take place.

L. History Colorado – Mandatory Tax Credit Training – March 5, 2020
  Memorandum – Tax Credit Training Summary – Prepared by Pinyon Environmental and shared with the Commission.


O. History Colorado – CLG Training – In House Commission Training
  Researching Historic Properties – Presented by Pinyon Environmental.
  **HPC and CLG staff attended as a group.**

P. History Colorado – 2020 CLG Training Survey
  **CLG Staff completed on behalf of HPC.**


R. History Colorado – May in Colorado Archaeology and Historic Preservation Month.

S. APA – 2020 Great Places in Colorado
  **Submitted 2/27/2020 - $100 Application Fee Paid. As of 4/22/2020 – Jury continues to review applications for the 2020 Winners.**

T. 2020 Governor’s Awards for Downtown Excellence – Downtown Colorado, Inc.

U. National Alliance of Preservation Commission (NAPC) – ARCUS Leadership Program
Director Linker reviewed Items F through Y with the Commission.

12) COMMISSIONER COMMENTS
A. None.

13) ADJOURN
A. With no other business, Chairman Hailey moved to adjourn the meeting. Vice-Chairman Linder moved to adjourn, and Commissioner Gish seconded the motion. The meeting adjourned at 11:18 a.m.
RECOMMENDED AND APPROVED:

BY:

Cynthia L. Linker
City of Black Hawk Historic Preservation Commission - Secretary

BY:

Lynnette Hailey
City of Black Hawk Historic Preservation Commission – Chairman

BY:

David D. Spellman, Mayor
City of Black Hawk Board of Aldermen

BY:

Corey Y. Hoffmann
City of Black Hawk Attorney