

**CITY OF BLACK HAWK
HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
TUESDAY, MAY 2, 2017**

1) CALL TO ORDER

The regular meeting of the Historic Preservation Commission was called to order by Chairman Hailey at 2:00 p.m. in the City of Black Hawk Council Chambers, 211 Church Street, Black Hawk, Colorado.

Commission Members Present: Lynnette Hailey, Chairman
Tom Gish, Commissioner
Larry Linker, Commissioner
Curtis Linder, Commissioner

Absent (Excused): Patricia Torres, Vice Chairman

Staff Members & Elected Officials Present: Cynthia Linker, Community Planning & Development Administrator
Sara Lang, HPC Secretary

Public Present: None

Chairman Hailey noted for the record that a quorum was present.

2) CONFLICTS OF INTEREST

A. None

3) PUBLIC COMMENT

A. None

4) APPROVAL OF MINUTES

A. HPC Meeting Minutes – April 4, 2017

Chairman Hailey opened this item for approval and requested a motion to approve the meeting minutes from April 4, 2017, as submitted. Commissioner Linker moved to approve the minutes as submitted, and was seconded by Commissioner Gish. There was no discussion and the motion passed unanimously.

5) CONSENT AGENDA

A. None

6) HISTORIC GRANT APPLICATIONS

A. Grant Project Updates:

Administrator Linker provided updates on the current grant projects:

- **241 Dubois St.** – The contract for Big Valley Construction will go to City Council on May 10, 2017 for approval.
- **211 Horn St.** – The Construction Drawing Design Meeting will be held on May 12, 2017. Then the Certificate of Appropriateness Staff Report will come to HPC for review on May 16, 2017 and then on to City Council for approval on May 24, 2017.
- **121 Marchant St.** – The Homeowner should be back in town this month.
- **187 Clear Creek St.** –Mr. Mullin has begun the eviction process with the tenant. He is unsure when the property will be vacated.
- **101 Horn St.** – It was determined that the Radon Mitigation application that was submitted was incomplete. The application has been denied.

7) CERTIFICATE OF APPROPRIATENESS

A. *Hidden Treasures Trailhead Project*

This is a Public Works project. CDOT approved the access permit, but had a caveat in the paperwork requiring that the City show if the parking lot on Highway 119 will impact the historic viewshed. Our Historic Preservation Consultant, Deon Wolfenbarger, suggested we contact Stolfus to assist us in preparing the Section 106 for submission. Chairman Hailey offered to be a point of contact with CDOT, as needed.

B. *130 Chase Street – Site Work*

The homeowners have submitted an application for a Site Work Certificate of Appropriateness. They want to do extensive renovation to their yard. It was suggested by the mayor that applications of this nature could be reviewed administratively and the application fee for residents in the Historic Residential District could be reduced or waived. A draft ordinance with these changes to the Municipal Code has been sent to the City Attorney for review.

8) RECOMMENDATIONS FOR LOCAL HISTORIC DESIGNATION

A. *Bobtail Portal*

Chairman Hailey stated that she and the Mayor would likely not be doing extensive research on this project during the summer, but would look through some old documents and photos for preliminary research.

9) COMPREHENSIVE PLAN AND/OR OTHER PLANS

A. *None*

10) COMMUNITY OUTREACH AND EDUCATION

A. *Annual City-Wide Clean-Up Day Update*

- Staff is busy making all the arrangements for this year's Clean-Up Day:
 - Ordering t-shirts, badge holders, bandanas (all with City logo)

- Participants (t-shirt sizes, waivers and division of teams)
- Food and beverages: breakfast donated by the casinos and lunch catered by JKQ BBQ

B. Fall Workshop/Speaker

- Secretary Lang pursued a few possibilities for workshop presenters for this Fall, including a few on stained glass restoration, but only one presenter was ready to submit a proposal at this time. The proposed presentation would be “*The Hidden Stories of Buildings: A Historic Look at Building Colorado*” presented by Paul Chinowsky, a professor in the Department of Civil, Environmental & Architectural Engineering at the University of Colorado Boulder.
- Ms. Lang shared a description of the proposed workshop with the Commissioners who agreed to move forward with this workshop.
- Ms. Lang will determine when Mr. Chinowsky would be available to do the workshop presentation this Fall and provide a choice of dates at the next HPC meeting.

11) OTHER BUSINESS

A. City Hall Exterior Paint Removal -- Update:

- There will be a Kick-off Meeting on May 4, 2017. The General Contractor (Walker Restoration), the Public Works Director (Tom Isbester), the City’s Owner’s Rep (Scott McClelland) and Secretary Lang will attend.
- Once the General Contractor produces a scope of work, a Certificate of Appropriateness Staff Report will be produced for review at HPC and City Council.

B. Commissioners with Terms Expiring:

Secretary Lang sent an email to the three Commissioners with terms expiring August 2017: Chairman Hailey, Vice Chairman Torres and Commissioner Gish. Administrator Linker noted for the record that the City had received Chairman Hailey’s letter requesting reappointment to the Commission. Commissioner Gish advised Staff that he would submit his letter shortly.

12) COMMISSIONER COMMENTS

A. None

13) PUBLIC COMMENTS

A. None

14) ADJOURN

With no other business, Chairman Hailey requested a motion to adjourn the meeting. Commissioner Gish moved to adjourn the meeting, seconded by Commissioner Linker at 2:32 p.m.

RECOMMENDED AND APPROVED:

BY:



Sara Lang
HPC Secretary

BY:




Lynnette Hailey
City of Black Hawk Historic Preservation Commission - Chairman

BY:



David D. Spellman, Mayor
City of Black Hawk Board of Aldermen

BY:



Corey Y. Hoffmann
City of Black Hawk Attorney